



CP TOPICS: CONFERENCES



TYAN wants you to put your best foot forward when attending your next conference. Whether you're there to network with others, exhibit a booth, or even give a presentation, we put together some tips to help at your next event.

✓ Do's

Know your mission. Make sure your organization has cohesive goals before attending the conference.

Bring different types of shoes.

Having options can help you avoid blisters and prepare you for walking around all day.

Follow up. A brief message or phone call after the conference can foster a great relationship, and even future opportunities.

Give yourself some breathing room.

Get some fresh air or find a quiet place to sit for a brief recharge.

Don'ts ✗

Come unprepared. Ensure that those who are representing your team have a clear goal and know how to communicate it with others.

Be a swag-burgler. It's pretty obvious when all people want is your swag. Look past the free hand sanitizers and stress balls and have a genuine conversation.

Forget state rate. See if your hotel will give you a discount if you work for the state.



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Words of Advice From the TYAN Team:

"Everyone else is in the same boat, trying to find normal in the new normal. Take it slow if you're anxious. Go at your own pace."
- Ashley Myers,
Recruitment



"Make sure to register for the conference early, review the venue's map beforehand, and if there is a conference app, download it."
-Ronda Jackson
Technical Assistance



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Print this page out and bring it to the conference!

Conference Checklist

- | | | | |
|--------------------------|------------------|--------------------------|-------|
| <input type="checkbox"/> | Water bottle | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | Business cards | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | Leisure clothes | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | Phone charger | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | Notebook and pen | <input type="checkbox"/> | _____ |

Notes:
